

# **The By-Laws of the Peculiar Tenderfoot Saddle Club, Inc.**

As Approved and Amended: October 12, 2006.

No Article or Section contained in the PTSC By-Laws may violate or change the PTSC Constitution. The PTSC Constitution shall be considered to take precedence and over-rule any PTSC By-Law in events where conflicts may exist between the By-Laws and the Constitution.

## **PERMANENT RULES**

All motions made and passed which PERMANENTLY modify the PTSC By-Laws shall be included in the By-Laws until amended or rescinded.

### **Article 1 Standing Committees**

The Standing Committees, as approved and amended, by the PTSC membership subject to provisions contained in the PTSC Constitution are:

1. **Horse Show Committee.** The Horse Show Committee shall:
  - 1.1. Set dates, rain dates, and start times for all horse shows. Horse shows shall be held on a Saturday on dates announced by the Horse Show Committee.
  - 1.2. The regularly scheduled show season shall be initially approved by the PTSC membership at any regularly scheduled PTSC general meeting.
  - 1.3. Announced dates shall not be changed unless in the event of rain or other significant event. Rain dates may be subject to change depending on circumstances such as conflicts with other shows, availability of show volunteers, etc. Changes shall be at the discretion of the Horse Show Committee.
  - 1.4. A minimum of five regularly scheduled shows shall be held in order to use PTSC funds for high point awards. Circumstances which then limit the number of shows shall not be used to eliminate high point award participation in mid-season.
  - 1.5. Additional shows must be approved by the Executive Board.
  - 1.6. The Executive Board shall approve all entry fees or other associated fees charged for any PTSC horse show.
  - 1.7. All funds used for any horse show must be approved in advance by the Executive Board.
  - 1.8. After approval by the Executive Board, any horse show charges in excess of \$300 shall be presented for a vote at any regularly scheduled PTSC general meeting. All individual show award and all high point award charges shall be approved by the Executive Board and then submitted for PTSC membership approval at any regularly scheduled PTSC general meeting.
  - 1.9. Classes for regularly scheduled horse shows shall be set in advance by the horse show committee and shall not require approval from the PTSC general membership. Classes for additional shows shall be at the discretion of the horse show committee.
  - 1.10. Rules for all shows shall be posted in writing in advance of the show. Rules for the regularly scheduled show should be made available to the public in advance of the show and should only be changed in the event of a conflict of rules, error in rules, or for safety reasons. The Horse Show Committee shall determine the number of classes, the number of places for awards in each class, and the rules for each class. The Horse Show

Committee shall present the rules to the general membership at a regularly scheduled meeting prior to the first horse show.

2. **Social Secretary.** The Social Secretary shall:
  - 2.1. Be appointed by the Executive Board.
  - 2.2. Operate under general rules and guidelines as presented by the Executive Board.
  - 2.3. Send PTSC funded cards and flowers in the case of serious illness, major surgery, or death of PTSC members.
  - 2.4. Present receipt for funds spent to Treasurer for reimbursement at any regularly scheduled PTSC general meeting.
3. **Trail Committee.** The Trail Committee shall:
  - 3.1. Set dates and times for trail rides. No PTSC trail ride shall be conducted in the PTSC name without the approval of the PTSC Trail Committee. Trail ride dates shall not require approval from PTSC general membership. Changes shall be at the discretion of the Trail Ride Committee.
  - 3.2. The Executive Board shall approve all entry fees or other associated fees charged for any PTSC trail ride.
  - 3.3. All funds used for any trail ride must be approved in advance by the Executive Board.
  - 3.4. After approval by the Executive Board, any trail ride charges in excess of \$300 shall be presented for a vote at any regularly scheduled PTSC general meeting. All award charges shall be approved by the Executive Board and then submitted for PTSC membership approval at any regularly scheduled PTSC general meeting.
  - 3.5. The Trail Ride Committee shall determine the rules, guidelines, and proper practices for any PTSC sponsored trail ride.
4. **Clinic Committee.** The Clinic Committee shall:
  - 4.1. Organize clinics as requested by the general membership.
  - 4.2. Plan for space and/or presentors as requested by the general membership
  - 4.3. All funds used for any clinic must be approved in advance by the Executive Board.
  - 4.4. After approval by the Executive Board, any clinic charges in excess of \$300 shall be presented for a vote at any regularly scheduled PTSC general meeting. All award charges shall be approved by the Executive Board and then submitted for PTSC membership approval at any regularly scheduled PTSC general meeting.
  - 4.5. The Clinic Committee shall determine the rules, guidelines, and proper practices for any PTSC sponsored clinic.
5. **Communications Committee.** The communications committee shall:
  - 5.1. Be responsible for the updating of the PTSC web page.
  - 5.2. Be responsible for the PTSC newsletter.
  - 5.3. Operate under general rules and guidelines as presented by the Executive Board.

## **Article 2 Club Expenditures**

1. All PTSC Club expenditures must be submitted for approval to the PTSC Executive Board. Charges under \$300 may be approved by the Executive Board without a vote by the PTSC

general membership. Charges in excess of \$300 shall be presented for a vote at any regularly scheduled PTSC general meeting. A simple majority of PTSC members present at the meeting where the vote is taken shall approve such expenditure.

2. Submitted requests for PTSC funds can be made in writing or verbally to any PTSC Executive Board member. The Executive Board should consider the request either in special meeting for in joint session before the next regularly scheduled PTSC general meeting.
3. Should the Executive Board fail to approve a requested expenditure, the petitioner may bring the matter before the PTSC membership at a regularly scheduled PTSC general meeting. The expenditure may be brought before the membership as a motion and approved by a simple majority of PTSC members present at the meeting where the vote is taken. The Executive Board and the petitioner shall have the opportunity to discuss the merits of the request should such motion be brought to the floor.

### **Article 3 Membership**

1. The PTSC membership shall be extended to anyone who wishes to participate in PTSC club activities.
2. The Executive Board may, as provided in the PTSC Constitution, may deny or reject membership to any person it deems detrimental to the PTSC.
3. Family Membership is for at the immediate family members living at the same address only.
4. Individual memberships are offered to any individual that not covered by a Family Membership.
5. All married children or children over the age of 19 (except if in college full-time) must have their own membership. A non-voting child membership is for children under the age of 16. All members under 18 years of age must have an adult sponsor.
6. Annual membership fees shall be proposed by motion and voted on at any club meeting and shall be included under the Temporary Rules section of these By-Laws.

### **TEMPORARY RULES**

As Voted On By Club Members During the Year

All motions made and passed which affect the current year operations of the PTSC shall be included herein and shall be deleted at the end of each fiscal year.

Current Year Motions Are Listed On The Following Page

**2007 Motions Applicable to the Peculiar Tenderfoot Saddle Club, Inc.**

Motions passed or actions taken at the xxxxxxxx, regularly scheduled PTSC general meeting.